



## CENTRAL BERKSHIRE REGIONAL SCHOOL DISTRICT

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On January 10, 2013, Governor Patrick signed into law G.L. Chapter 459 of the Acts of 2012, *An Act Relative to Background Checks*. The new law requires all school employees in Massachusetts, beginning in the 2013-2014 school year, to submit to national fingerprint-based criminal background checks in addition to state CORI checks. The State Applicant Fingerprint Identification system (SAFIS) Morph Trust USA IndentoGo™ has been created for this purpose.

Unlike state CORI checks that have no associated fee, the fee charged for running the national checks will be \$55 for school employees licensed under Section 38G (licensed educators and specialists) and \$35 for all others (i.e., school secretaries, cafeteria workers, custodians, bus drivers, etc.), as well as EEC-licensed early educators, substitute teachers and childcare providers. As is the case in almost every other state that conducts fingerprint-based state and national criminal history checks, the fee will be paid by the individual employee or educator/provider.

**All school employees are required to submit to fingerprint-based background checks as required by C. 71 of the Acts of 2013. It is recommended you complete it at your earliest convenience.**

There are two scheduling options available:

1. Via website <http://www.identogo.com/FP/Massachusetts.aspx>
2. Via phone (866) 349-8130

You will be required to provide the following:

**Central Berkshire Regional School District's ESE Organization Code: 06350000**

Please note: Substitutes, Interns, Student Teachers, and Subcontractors, etc. may provide up to 10 district organization codes to eliminate the need to pay the fee multiple times.

At this time the following centers are located in Western Massachusetts:

| <u>Location</u> | <u>Address</u>     | <u>Dates &amp; Times</u>   |
|-----------------|--------------------|--|
| Greenfield      | 184 Shelburne Road | <u>Mondays, Wednesdays, &amp; Thursdays</u><br>9:00 a.m. - 12:00 p.m.<br>1:00 p.m. - 6:00 p.m. |
| North Adams     | 231 River Street   | <u>Fridays</u><br>10:00 a.m. - 12:30 p.m.<br>1:00 p.m. - 4:00 p.m.                             |

|                    |   |   |
|--------------------|---|---|
| <b>Northampton</b> | <b>1 Atwood Drive</b>                         | <b><u>Wednesdays &amp; Thursdays</u></b><br><b>10:00 a.m. - 2:00 p.m.</b><br><b>3:00 p.m. - 7:00 p.m.</b>   |
| <b>Pittsfield</b>  | <b>160 North Street, 1st Floor, Suite 101</b> | <b><u>Mondays</u></b><br><b>9:00 a.m. – 12:00 p.m.</b><br><br><b><u>Tuesdays &amp; Wednesdays</u></b><br><b>9:00 a.m. - 5:00 p.m.</b>   |
| <b>Springfield</b> | <b>372 Cooley Street</b>                      | <b><u>Tuesdays &amp; Wednesdays</u></b><br><b>9:00 a.m. – 12:00 p.m.</b><br><br><b><u>Thursdays</u></b><br><b>10:00 a.m. – 12:00 p.m.</b><br><br><b><u>Fridays</u></b><br><b>9:00 a.m. – 12:00 p.m.</b><br><b>1:00 p.m. – 5:00 p.m.</b><br><br><b><u>Saturdays</u></b><br><b>10:00 a.m. – 3:00 p.m.</b> |

**At the time you are fingerprinted you will be provided with a fingerprint receipt. A copy of this receipt must be provided promptly to Vicki Breitmaier.** This will serve as confirmation for the District that your fingerprints were captured as required by law.

Additional information on SAFIS Registration can be found at [www.cbrsd.org](http://www.cbrsd.org).

If you have any questions, please feel free to contact Vicki Breitmaier at (413) 684-0320 or via email [vbreitmaier@cbrsd.org](mailto:vbreitmaier@cbrsd.org).

Thank you.