

Central Berkshire Regional School District
School Building Project Committee Meeting
Tuesday May 16, 2017

A regular meeting of the Central Berkshire Regional School District School Building Needs Committee, held at Wahconah Regional High School in Dalton, MA, on Tuesday May 16, 2017 was called to order by Co-Chair Armacost at 6:03pm.

ROLL CALL

Present: Shawn Armacost (Co-Chair), Tom Callahan (Co-Chair), Anna Duquette (Student Rep), John Bartels, Gary Campbell Jr., Mike Case, Liz Daniels, Mike Daniels, Jason Dion, Bonny DiTomasso, Todd Emerson, Andrew Garcia, John McComish, Roberta McCulloch Dews, Jan Paxton, Aaron Robb, Chuck Sturtevant, Shawn Therrien, Melinda Walton, Superintendent Laurie Casna, Assistant Superintendent Melissa Falkowski

Absent: Robert Archambault (Student Rep), Wayne Cronnell, Mike Hagmaier, Kerry Mason, Bill Mulholland, Richard Peters,

Also Present: Recording Secretary

2. Validation of Agenda

Co-Chair Armacost validated the agenda as required by the open meeting law.

3. Response from Audience

None

4. Approval of minutes from April 12, 2017 meeting

MOVED BY MEMBER DITOMASSO SECONDED BY MEMBER CASE

To approve the minutes of the School Building Committee minutes of April 12, 2017 as printed.

Ayes: 20 members

Nays: None.

Abstentions: None.

Motion carried unanimously.

Co-Chair Armacost informed the committee that some new members would be joining the committee.

5. Review of Feasibility Study Agreement

Co-Chair Shawn Armacost showed a PowerPoint Presentation on the timeline of the phases we have gone through and where we currently are in regards to the feasibility study. We have an approximate timeline of 6-10 months before we are able to get into the feasibility study in earnest. This committee needs to put an OPM team together.

Jan Paxton arrived during this portion of the meeting.

The OPM hiring team will put notices in the Central Registry and in the Berkshire Eagle for an OPM. The ads for OPM need to be posted by July 6 in the Central Registry and July 12 in the local newspaper.

Superintendent Casna discussed the steps that are listed in the Feasibility Study Agreement. The Feasibility Study Agreement is attached to the official minutes.

The School Committee met on May 4th and two important votes were taken. The committee authorized Shawn Armacost to sign the Feasibility Study Agreement and the committee voted to allow the Wahconah School Building Committee to make binding decisions in regards to the Feasibility Study.

Co-Chair Armacost and Attorney Russ Dupere have completed the paperwork needed for MSBA. The paperwork is on its way to MSBA.

A vote will take place at Craneville on May 25 at 6:00 pm before the school committee meeting. This vote will be for the hiring committee of the OPM.

The following members would like to be on the OPM hiring committee:

Laurie Casna
Melissa Falkowski
Tom Callahan
Shawn Armacost
John Bartels
Jason Dion
Bonny DiTomasso

6. Sub-groups of School Building Committee

Co-Chair Armacost and Superintendent Casna notified the committee that once they form sub-committees they must obey the Open Meeting Law:

- All meetings are public
- Minutes must be taken at the meeting and made available to the public
- Agendas must be posted 48 hours (not including weekends or holidays) in advance of the meeting.
- All deliberations must be made in the meeting room.

The Sub committees can email Vicki and Greg with their agendas to be posted (keep in mind the 48 - hour advance notification rule). The agenda must list date, time, location and topics of the meeting.

Each group needs a chair, vice chair and secretary.

Shawn Armacost, Tom Callahan, Laurie Casna and Aaron Robb are going to float between the groups.

The committee then broke into the following assigned groups to discuss what the future steps will be for the individual groups

Financial Committee

Chair – Melissa Falkowski
Vice Chair – Chuck Sturtevant
Secretary – John Bartels
Wayne Cronnell
Mike Hinkley
Rick Wagner

This group discussed what information is still needed and getting the information needed to the bond council by next week.

Public Relations Committee

Chair – Andrew Garcia
Vice Chair – Jan Paxton
Secretary – Roberta McCulloch-Dews & Liz Daniels
Bob Archambault
Gary Campbell
Mike Daniels

Mike Hagmaier

This group discussed that they want to read the language in the feasibility agreement and put it into words the public can understand. They would also like all other committees to keep them informed and they will relay that information to the public. This group is considering meeting with the Mt. Greylock School Building Committee to get advice on how they handled public relations.

Educational Planning Committee

Chair - Shawn Therrien
Vice Chair- Kerry Mason
Secretary - Melinda Walton
Anna Duquette
Jake Eberwein
John McComish
Bill Mulholland
Aaron Robb

This group discussed visiting model schools and setting up a bus tour to bring some students with them. They will also reach out to Mt. Greylock School Building Committee and faculty to see how they handled their educational planning

Technical Committee

Chair- Jason Dion
Vice Chair- Mike Case
Secretary – Bonnie DiTomasso
Back Up Secretary – Jan Paxton
Mike Daniels
Todd Emerson
Rich Peters

This group discussed systems within the school being “future proof” such as the clocks and the PA system. They want to make sure the systems used are able to change with future technology.

7. Next steps to include the hiring of the OPM and schedule going forward

A vote for the OPM Hiring Committee will take place on Thursday May 25th at Craneville School 6pm.

8. Adjourn

Adjournment 7:07 PM