

Wahconah Building Meeting Minutes

June 2, 2009

Meeting called to order by Jim Huebner at 7:00.

Present: Jim Huebner (chair), John Bantjes, Billie Henderson, Jim Chivers, George Desmarais, Susan Carroll-Lombardi, Marge Foster, Jim Drawe, Marty Phillips, Bill Goddard, Mike Daniels (Head Custodian WRHS), Brent Arthaud and Michael Andrews (Cardinal Construction, Inc.).

Motion made by member Drawe and seconded by member Chivers

- To approve the minutes of the May 26, 2009 meeting.

Motion passed unanimously.

Owner's Project Manager – Cardinal Construction, Inc.

- Brent Arthaud and Michael Andrews distributed an example of a “change order report.”
- Change orders are possible even in the design phase of the project as scope and costs of a project may change.
- Cardinal reported that they have begun some research into “green projects” and grants for those projects currently underway in Massachusetts, one by a Regional School District.
- **Action item:** Brent Arthaud will create a list of questions for the committee as to the information that Cardinal Construction, Inc. needs to create the RFS for a designer for the “Green Wahconah” and “Athletic Facilities” project.
- **Action item:** Marty Phillips will contact members of the Physical Wellness & Athletic Staff to ask them to be a part of a planning meeting to generate “needs” information for Cardinal Construction, Inc. (Meeting to be held – Tuesday, June 9, 7-8 PM)
- **Action item:** Jim Huebner will contact all of the appropriate people to post the June 9 – Planning Meeting (Athletic Facility – 7-8PM and Green Wahconah 8-9PM) and the subsequent follow-up meeting with Cardinal Construction, Tuesday, June 16, 7 PM.

Project Designer – Reinhardt Associates

- My-Ron Hatchett and Paul Babin from Reinhardt Associates came to the meeting at 7:50 and had several questions & talking points for the committee:
- Reinhardt wants to begin field work, next Tuesday, June 9. They will arrive at Wahconah at about 8:00 AM, after the busses leave.
- **Action item:** Mike Daniels will get the company names for the current fire alarm, security and public address systems for Reinhardt's visit next Tuesday.
- Committee members provided Reinhardt with information that Rick White had gathered concerning the high speed data link project.
- The committee clarified that we would like a card swipe, keyless entry system on 2 doorways: the main lobby and at the end of "H" hallway. (going out to the ball fields)
- There was a lot of discussion as to how the keyless entry system would tie into the security system.
- The current security system has 5 cameras, but the committee feels that the back and two sides of the building are inadequately covered with security cameras. Reinhardt noted this need.
- Reinhardt needs to get under the stage floor to see the support structure, and Mike Daniels will assist them in doing this during their site visit on Tuesday, June 9.
- Reinhardt will take out some of the ceiling tiles to look at the grid.
- Reinhardt will also evaluate the current phone system as to how it might be integrated with the public address and other electronic systems being installed or upgraded.
- **Action item:** George Desmarais or Marge Foster will get Reinhardt the specifications for the public address system collected by the "building needs study committee."
- **Action item:** Marge Foster will send Reinhardt Associates CORI forms to start this process.
- The committee told Reinhardt that we would like to get as much work as possible done this summer. It was noted that the new gym bleachers are an example of a job that possibly could and should be done this summer.
- There was much discussion about the timing of putting in the new bleachers and refinishing the gym floor. The tentative refinishing schedule is July 20 – August 10.
- **Action item:** Mike Daniels will get the information on the auditorium stage storage unit to Reinhardt during their visit on Tuesday. The fire suppression and handicap access issues were briefly discussed.

- George Desmarais gave Reinhardt a copy of the “as built” drawings of the grounds and reported that an “as built” drawing of the building was also available in the vault at Wahconah, but that both of these documents are worn and single copies.
- The committee will meet with Reinhardt Associates again on Tuesday, June 23 at 7 PM for 1 hour.

Science Lab

- Shawn Therrian got a positive response from Salco Construction about making the repairs to the floor tiles in the science lab. He will keep the committee posted as to the progress of this.

Gym Floor

- Mike Daniels reported that the *Sandman* said that applying a decal to the floor is not possible.
- **Action item:** Billie Henderson will contact Teri Davis to see if she would paint an emblem at center court. She will also contact Boog to find out the availability of a stencil.
- Mike Daniels, Jim Chivers, Jim Conro and Billie Henderson will be on the gym floor subcommittee.

Hall Lockers

- Jim Conro will be the contact for the vendor.

Outdoor Track

Motion made by member Foster and seconded by member Bantjes

- To approve the expenditure of \$11,000 for Copeland Coating to make the necessary repairs to the outdoor track and to reengineer the lines.

Motion passed unanimously.

New Business

- The building committee will make a more formal progress report to the school committee in July or August.

Motion made by member Bantjes and seconded by member Chivers

- To adjourn the meeting at 9:00 PM.

Motion passed unanimously.

Meeting adjourned.

Next meetings:

- Tuesday, **June 9, 2009**, 7:00-9:00 PM – Wahconah Library - Planning meeting for Athletic Facilities Project and Green Wahconah Project
- Tuesday, **June 16, 2009**, 7:00 PM – Wahconah Library – Regular Meeting and 2nd meeting with Cardinal Construction, Inc.
- Tuesday, **June 23, 2009, 7:00 PM** – Wahconah Library - Meeting with Reinhardt Associates - after their field work