

## Wahconah Building Meeting Minutes

April 7, 2009

Meeting called to order by Jim Huebner at 6:30.

Present: Jim Huebner (chair), John Bantjes, Susan Carroll-Lombardi, Billie Henderson, Jim Chivers, Rita Furlong, Bill Goddard, Donna Harlan, Jim Conro, George Desmarais and Jim Drawe.

Motion made by member Furlong and seconded by member Desmarais

- To approve the minutes of the March 17, 2009 meeting.

Motion passed.

### Science Lab

- Jim Huebner reported that there are a few minor details to be addressed before the final construction meeting can be held for the Science Lab.
- George Desmarais reported that because of the delay in receiving the bond approval that some of invoices that were intended to be charged against grant monies were charged to the building committee's budget, but that those issues have been corrected.
- **Action item:** Billie Henderson will talk to Shawn about issuing invitations for the Science Lab Open House, April 30<sup>th</sup> to all of the volunteers who worked on the lab.
- **Action Item:** Billie Henderson will order a dedication plaque for the science lab.
- A contractor evaluation for this project will be done by the architect, if required.
- The problems with the new floor tiles have been fixed, and there is still no news about the disposal of old chemicals from the collaborative.

### Furniture

- Jim Conro reported that the drafting tables arrived. They were the last item on the furniture, fixture and equipment project list to be received, making this the first completed project on the Building Committee's project list.

### Owner's Project Manager Interviews

- George Desmarais briefly reviewed both the proposal evaluation and the interview evaluation with the committee.
- Cardinal Construction, Inc. (Worcester, MA) and NETCO Construction Project Managers, Inc. (Lexington, MA) were each given a 1 hour interview, during which 30 minutes was to be dedicated to their presentation and 30 minutes for questions by the committee.

- Both companies opted to field questions during their presentations, and by giving both companies time to set up and take down their presentation equipment, the interviews ended at 9:20 PM
- The member's proposal evaluations were collected by George Desmarais, and the group agreed to get their interview evaluations to George ASAP.
- It was decided that both evaluations would be discussed at the next meeting, as some members felt that the opinions of the other committee members were valuable to hear before making their own final decisions.

### **RFS for Engineering (14 other projects)**

- The RFS for this project includes the requirement that the applicant be MCPPO-School Project Designers & Owner's Project Managers certified.
- MCPPO -Certification for School Project Designers & Owner's Project Managers is required by law for design services if the project is at all state funded. (MCPPO is the Massachusetts Certified Public Purchasing Official program offered through the office of the Inspector General)
- It was noted that School Project Designers & Owner's Project Managers certification is difficult to obtain because of the few times the class is offered each year and the size of the class is very small.
- The committee decided to leave the School Project Designers & Owner's Project Managers certification requirement in the RFS for Engineering in the event that state funding ever becomes available for the projects.
- The committee may need to revisit this issue in the RFS if the requirement restricts the number of applicants that we receive for the job too severely.

Motion made by a member and seconded another

- To adjourn the meeting at 9:38 PM

Motion passed unanimously.

Meeting Adjourned

**Next Meeting** – Wahconah Building Committee –April 21, 2009– WRHS Library 7-9:00 PM