

Wahconah Building Meeting Minutes

March 17, 2009

Meeting called to order by Jim Huebner at 7:00

Present: Jim Huebner (chair), Susan Carroll-Lombardi, Billie Henderson, Jim Chivers, Rita Furlong, Bill Goddard, Marge Foster, Jim Conro, George Desmarais and Jim Drawe.

Motion made by member Chivers and seconded by member Huebner

- To approve the minutes of the March 3, 2009 meeting.

Motion passed with one abstention.

Science Lab

- Jim Huebner reported that most of the things on the "punch list" for the completion of the science lab had been done.
- Some of the new floor tiles have cracked, one of the new lights is not working and the committee is still waiting for firm expense numbers for any change orders.
- The classrooms on either side of the lab no longer have water, because of the way the original water pipes were routed. The plumber has offered to reconnect the water in these two classrooms from the ceiling, free of charge.
- **Action item:** Jim Chivers will check the science lab contract to see what specifications were given for preparation of the floor before laying the tile.
- **Action item:** Jim Conro will get more information from Shawn Therrian about the plans for the "science lab open house" that is being planned for April.
- **Action item:** Billie Henderson will get a volunteer list together for "open house" invitations; check on a plaque/plate for the science lab dedication and get contact information for Charlie Crew, CEO SABIC Innovative Plastics to Susan Carroll-Lombardi for a thank you letter from the district.

Skylights, Roof Repair & FFE

- Two gym skylights were replaced in the spring of 2008 and 7 have been replaced this winter (Feb.-March 2009). Nine of the 24 gym skylights have been replaced to date.

Motion made by member Huebner and seconded by member Chivers

- To approve payment of \$16,450 to Douglas J. Wooliver & Son Inc. for installing 7 new skylights in the gymnasium.

Motion passed unanimously.

Gym Floor, Bleachers and Outdoor Track

- Marge Foster reported that she Boog Powell, Mike Daniels and Jim Conro had met today to discuss these projects. Marge had prepared written specifications for the projects.
- Boog Powell (athletic director) will be sending out letters this week to 3 companies to get quotes for the repairs needed for the outdoor track.
- Mike Daniels (head custodian) is getting quotes for refinishing the gym floor, and he and the other custodians will remove the old bleachers.
- The engineer/architect will provide specs and get quotes for the new bleachers in the gym.

Hall Lockers

- Jim Conro reported that he has asked several companies for 2 different kinds of quotes for new hall lockers: assembled & delivered and removal, assembly, delivery & installation. (843 – 15x15x36 lockers)
- He has received one quote from Penco for \$66,000, which he assumes to be assembled and delivered only.
- He reported that with the new above and below locker configuration, the lockers on the left side of upper A hallway and the free standing lockers on D hallway can be eliminated.
- Marge Foster noted that this project will require sealed bids.
- Jim Conro commented that the old free standing lockers from D hallway might be good temporary replacements for the gym lockers in the JV Boys' locker room.
- The project should include a number of handicap accessible lockers.
- The committee may want to get a separate quote for removal and disposal.

Project Tracking/ Cost Variance/Warrants

- **Action Item:** Susan Carroll-Lombardi will get more clarity from the CBRSD school finance committee as to when they expect to receive the first quarterly report from the building committee and what information should be included.
- The committee signed warrant # 2009-37 for \$2,774.04. This includes Sargent-Welch for the science lab furniture/equipment @ \$2257.60 and Barry Architects for the copies \$930.64.

OPM Selection/Next Steps

- Two companies submitted information to be considered for the OPM Position: Netco Construction Project Management, Inc. (Lexington, MA) and Cardinal Construction, Inc. (Worcester, MA).
- **Action item:** Marge Foster will set up OPM candidate interviews for March 31, 2009 at 6:30 allowing 45 minutes for each candidate.
- The ad for the Designer Services RFS will be in *The Berkshire Eagle* and *The Daily Hampshire Gazette* on March 18, the site visit will be March 27, 2009, 10 AM and the bids are due to the CBRSD central office April 15, 2009.

Motion made by member Huebner and seconded by member Furlong

- To approve payment of \$516.41 to *The Berkshire Eagle* for an advertisement for the OPM.

Motion passed unanimously.

New Business

- **Action item:** Jim Huebner will ask Barry Architects if the committee is required to write a contractor evaluation for the science lab project.

Motion made by member Goddard and seconded by member Chivers

- To adjourn the meeting at 8:20 PM

Motion passed unanimously.

Meeting Adjourned

Next Meeting – Wahconah Building Committee –April 7, 2009– WRHS Library 7-9:00 PM

(OPM Interviews to be held March 31, 2009 at 6:30 in the WRHS Library)