

CENTRAL BERKSHIRE REGIONAL SCHOOL DISTRICT
Serving the Towns of Becket, Cummington, Dalton, Hinsdale, Peru, Washington & Windsor

APPLICATION FOR

/___/ Substitute _____ Permanent /___/
(Custodian, Paraprofessional, Secretary/Bookkeeper, Cafeteria Worker)

PERSONAL DATA

Date: _____

Last Name	First Name	Middle Initial	Social Security #
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Present Home Address	Telephone
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Present Business Address	Telephone
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Present Position as of date of this application	Date of availability
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Where do you prefer to be contacted? /___/ At home /___/ At work /___/ Either

PREPARATION FOR THE POSITION FOR WHICH YOU ARE APPLYING:

SCHOOLS	DATES ATTENDED	COURSE OF STUDY	DEGREE/ DIPLOMA	DATE OF GRADUATION

(Note: Even though the information may be repeated on a resume, please complete all blanks on this form.)

ADDITIONAL INFORMATION:

Please list any additional information that relates to your ability to perform the job for which you have applied, such as licenses, professional memberships, hobbies, etc.

U.S. MILITARY SERVICE:

Branch of Service: _____ From _____ to _____

Rank and Type of Service: _____ Training/experience received: _____

The Central Berkshire Regional School District ensures that applicants are employed, assigned, and promoted without regard to race, religion, color, age, gender, national origin, disability, homelessness, sexual orientation or veteran status. Equal Opportunity Employer.

Beginning with your most recent employment, please list your work experience:

DATES (FROM-TO)	POSITION	EMPLOYER	LOCATION

REFERENCES:

Please list three or more persons who are familiar with your professional competence. Unless they are included with your application materials, please provide accurate mailing addresses. Please include Employers and others qualified to judge your work performance or potential, and your general character. (Do not include relatives.)

NAME	POSITION	MAILING ADDRESS	TELEPHONE

Please complete and sign the C.O.R.I. record check release included with this application. An applicant for employment with a sealed record on file with the commissioner of probation may answer 'no record' with respect to an inquiry herein relative to prior arrests, criminal court appearances or convictions. An applicant for employment with a sealed record on file with the commissioner of probation may answer 'no record' to an inquiry herein relative to prior arrests or criminal court appearances. In addition, any applicant for employment may answer 'no record' with respect to any inquiry relative to prior arrests, court appearances and adjudications in all cases of delinquency or as a child in need of service which did not result in a complaint transferred to the superior court for criminal prosecution.

I understand this application will be active for a period of one year; after that time, if I wish to be considered for employment, I must submit a new application.

I understand that the employer will thoroughly investigate my work and personal history and verify all data given on this application, on related papers, and in interviews. I authorize all individuals, schools, and firms named therein except my current employer if so noted, to provide any information requested about me, and I release them from all liability for damage in providing this information.

I certify that all the statements herein are true and understand that any falsification or willful omission shall be sufficient cause for dismissal or refusal of employment.

**The CHSB Identity Theft Index PIN Number is to be completed by those applicants that have been issued an Identity Theft Index PIN Number by the CHSB. Certified agencies are required to provide all applicants the opportunity to include this information to ensure the accuracy of the CORI request process.*

All CORI request forms that include this field are required to be submitted to the CHSB via mail or by fax to 617-660-4614.

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