

CENTRAL BERKSHIRE REGIONAL SCHOOL DISTRICT
 254 HINSDALE ROAD, P. O. BOX 299
 DALTON, MASSACHUSETTS 01227-0299

FY-11 BUDGET PREPARATION SCHEDULE

	<u>DATE</u>
1. Commencement of Budget Process with Administrators	08-18-09
2. School Committee vote on Guidelines	11-12-09
3. Administrative Follow-up Budget Meetings	At least every two weeks
4. Completed building budgets submitted to Central Office	
A. Elementary, Central Office, School Committee	11-30-09
B. High School, Middle School, Special Education	through 12-07-09
5. Submitters will make an appointment with the Superintendent to review their submitted budgets	12-07-00 through 12-11-09
6. Approved building budgets compiled into a total by the Central Office with all revisions made.	12-16-09
7. Superintendent's budget typed and duplicated	01-08-10
8. Finance Subcommittee reviews proposed budget	01-13-10
9. Coordinating Council (7:00 p.m.)/Seven-town Advisory Committee (7:30 p.m.)	01-27-10
10. Notice of Public Hearing and copy of the proposed budget and voter information material to newspaper (NOT less than 7 days prior to the public hearing)	02-03-10
11. Tentative budget adoption deadline (2/11/10 is more than 75 days prior to 1st town meeting) - School Committee Meeting	02-11-10
12. Public Hearing (At least one week prior to final adoption) - School Committee Meeting with Coordinating Council	02-25-10
13. Final adoption of FY-10 budget by 2/3 vote of C.B.R.S.D. (3/11/10 is at least 45 days prior to the first town meeting.) - School Committee Meeting	03-11-10
14. Dalton and Windsor Town Meetings	05-03-10

Town officials, staff, PTOs and interested persons are invited to all meetings.

Adopted:

11/4/2009